

1 responsibilities of a supervisor serving on the Board, the Sunshine Law and Public
2 Records Law.

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4 **A. Financial Statement as of July 31, 2010**

5 Mr. Daugirda reviewed the financial statement and requested a motion to approve.
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On MOTION by Ms. Goodman seconded by Mr. Johnson
with all in favor the financial statement as of July 31, 2010
were approved.

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B. Operations and Maintenance Expenditures- September 2010

Mr. Daugirda reviewed the operation and maintenance expenditures for
September 2010 and asked if there were any questions.

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On MOTION by Mr. Johnson seconded by Ms. Goodman
with all in favor the September 2010 operations and
maintenance expenditures were approved.

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D. Resolution 2010-7- Appointing DPFG as Management Firm

Mr. Daugirda stated Resolution 2010-7 is to confirm DPFG as the appointed
management firm and memorializes the actions taken previously to hire our firm.

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On MOTION by Mr. Johnson seconded by Ms. Goodman
with all in favor Resolution 2010-7, appointing DPFG as
District Manager and Authorizing their Compensation was
adopted.

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C. Resolution 2010-6- Election of Officers

Mr. Daugirda stated when a new supervisor is appointed it is an opportunity to re-
examine the officer structure if so desired.

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Mr. Daugirda reviewed the proposed officer appointments.

1 On MOTION by Mr. Johnson seconded by Ms. Goodman
2 with all in favor Resolution 2010 – 6 Election of Officers
3 was adopted whereby Mr. Johnson was elected Chairman,
4 Ms. Goodman was elected Vice Chairman, Mr. Daugirda
5 was elected Secretary and Assistant Treasurer, Richard
6 Woodville was elected Treasurer, Marc Mobley, Tim Hohl,
7 Renee Riordan, Jeannie Rugg and Carolyn Stewart were
8 elected Assistant Secretaries.

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10 **E. Resolution 2010-8 Records Officer and Records Management Liaison**
11 **Officer**

12 Mr. Daugirda reviewed Resolution 2010-8 appointing Jean Rugg of DPFPG as the
13 Records Officer and Carolyn Stewart of DPFPG as the Records Management Liaison
14 Office.

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16 On MOTION by Mr. Johnson seconded by Ms. Goodman
17 with all in favor Resolution 2010-8 designating Jean Rugg
18 as the Records Officer and Carolyn Stewart as the Records
19 Management Liaison Officer was adopted.

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21 Mr. Daugirda requested a general motion authorizing DPFPG, Mr. Johnson,
22 Chairman and Ms. Goodman, Vice Chairman to complete all necessary management
23 transition steps.

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25 On MOTION by Mr. Johnson seconded by Ms. Goodman
26 with all in favor DFPG, Chairman Johnson and Vice
27 Chairpman Goodman were authorized to complete all
28 necessary management transition steps.

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30 **THIRD ORDER OF BUSINESS** **Business Items**

31 **A. Basset Creek Estates Phase 2A Contracts**
32 **2. Developer Funding Agreement**

33 Ms. Stewart stated the existing Developer Funding Agreement covers developer
34 funding for completion of the RIPA construction contact. The developer will provide
35 funds to the District for deposit into the capital projects fund. Construction payments
36 will be authorized and administered through the requisition process.

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1 **Construction Contracts**

2 Ms. Stewart stated the Basset Creek Estates Phase 2A construction plans were
3 advertised and we received three bids and the low bidder is RIPA at \$1,709,955.30.

4 Mr. Daugirda requested a motion to approve the contract.

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6 On MOTION by Mr. Johnson seconded by Ms. Goodman
7 with all in favor the RIPA Basset Creek Estates Phase 2A
8 Construction Contract in the amount of \$1,709,955.30 was
9 approved.

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11 Ms. Stewart presented the Atlantic Concrete Products Inc. sales order for
12 materials in the amount of \$76,561 for various storm sewer and sanitary sewer systems.
13 The District will use the sales tax exemption certificate to direct purchase materials.
14 There will be change orders to the master construction contract with deductions for direct
15 purchase of materials.

16 A discussion was held on the payment process.

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18 On MOTION by Mr. Johnson seconded by Ms. Goodman
19 with all in favor the Atlantic Concrete Products Inc. sales
20 order for materials in the amount of \$76,561 was approved.

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23 **1. Geotechnical Engineer Agreement**

24 Ms. Stewart presented the Faulkner Engineering geotechnical agreement and
25 requested approval.

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27 On MOTION by Mr. Johnson seconded by Ms. Goodman
28 with all in favor the Faulkner Engineering Geotechnical
29 Agreement in the amount of \$28,660 was approved.

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31 **Stone Creek Townhome Mitigation Work**

32 Ms. Stewart stated the District is handling the Stone Creek townhome mitigation
33 work. The District is to maintain the offsite wildlife habitat area that is adjacent to the
34 project which is required and involves mitigation work via the permit. I believe the
35 contract was already approved for maintenance. Can you please check the records you
36 get from the previous management firm and fax me a copy so we can get them back on
37 board?

1 Mr. Daugirda stated I will check and report back to you.

2 Ms. Stewart stated on the south side of Basset Creek Estates is a piece of property
3 outside of the District boundaries and was not designated for maintenance and
4 unfortunately is the maintenance that is tied to our permits. It is prudent for the District
5 to get control of this especially with what we are experiencing in this mitigation site. I
6 will get with Ms. Grimes as this may require an off site improvement agreement that the
7 Developer is required to fund. I am soliciting costs from Cruz and Douglas and Horner
8 Environmental for a monitoring and maintenance contract.

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On MOTION by Mr. Johnson seconded by Ms. Goodman
with all in favor maintaining the off-site wildlife habitat
area as part of the project was approved .

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FOURTH ORDER OF BUSINESS

Staff Reports

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A. Manager – Transition Update

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On MOTION by Mr. Johnson seconded by Ms. Goodman
with all in favor the Fiscal Year ended September 30, 2009
audit was accepted; and staff was authorized to confirm
filing.

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Mr. Daugirda stated I have copies of the final budget if anyone needs a copy.

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Transition

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Mr. Daugirda stated the transition is moving along; I will pick up the records and
distribute them to the accounting and records managers as required. The Board passed
the budget and DMS did file the assessments that are on the roll with Hillsborough
County. I have been working with Becky Jenkins. She is a project manager at the site.
She spoke to the landscape contractor on some issues.

1 There is a landowners 'meeting on November 23, 2010. In May we will introduce
2 a draft budget and approve it in July.

3 Mr. Daugirda discussed the 2011 meeting schedule.

4 Board consensus was to move the meeting dates to the third Tuesday of the month
5 at 10:00 a.m. at the offices of Mobley Homes.

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On MOTION by Mr. Johnson seconded by Ms. Goodman with all in favor the meeting schedule for Fiscal year 2011 was set for the third Tuesday of the month at 10:00 a.m. at the offices of Mobley Homes, with the exception of the Landowners' election being held on November 23, 2010' staff was authorized to advertise.

Ms. Stewart stated with limited meetings I would like to request the Chairman and Vice Chairman to be given the authorization to approve construction matters.

On MOTION by Mr. Johnson seconded by Ms. Goodman with all in favor Chairman and Vice Chairman was authorized to take all necessary acts concerning approving new construction projects, including but not limited to signing appropriate requisitions, change orders purchase orders and any other construction related documents.

B. Attorney

There was no report and the next item followed.

C. Engineer – Construction Update

There was no report and the next item followed.

FIFTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no comments and the next item followed.


SIXTH ORDER OF BUSINESS

Adjournment


There being no further business,

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On MOTION by Mr. Riordan seconded by Ms. Goodman
with all in favor the meeting was adjourned at 10:45 a.m.



John Daugirda
Secretary



Leonard Johnson
Vice Chairman