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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**K-BAR RANCH  
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of the K-Bar Ranch Community Development District was held on **Wednesday, March 30, 2016 at 6:00 p.m.** at the New Tampa Regional Library, located at 10001 Cross Creek Blvd., Tampa, FL 33647.

Present and constituting a quorum were:

Michael Metropolis	<b>Board Supervisor, Chairman</b>
Betty Valenti	<b>Board Supervisor, Vice Chair</b>
John Bowersox	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Shannon Nasekos	<b>District Coordinator, Rizzetta &amp; Co., Inc.</b>
Tracy Robin	<b>District Counsel, Straley &amp; Robin</b>
Tonja Stewart	<b>Stantec</b>
Robbie Cox	<b>MBS Capital Markets</b>
Scott Brizendine	<b>Assoc. Director of Financial Svcs, Rizzetta &amp; Co.</b>
Misty Taylor	<b>Bond Counsel, Bryan, Miller &amp; Olive</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Roethke called the meeting to order and conducted roll call.

Mr. Roethke addressed the Board and audience and discussed the details of the upcoming bond refunding later in the agenda.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Audience Members commented or asked the following questions:

- Asked about advertising signs on property
- Cars driving recklessly
- Speed limit signs
- Dead deer in pond on Laurel Vista

*(Ms. Stewart arrived while the meeting was in progress at 6:10 p.m.)*

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on January 20, 2016, Continued meeting on January 27, 2016, Special meeting on February 17, 2016, and Continued meeting on March 2, 2016**

On a Motion by Mr. Metropolis, seconded by Ms. Valenti, with all in favor, the Board approved Regular Meeting minutes held on January 20, 2016, Continued meeting minutes on January 27, 2016, Special meeting minutes on February 17, 2016, and Continued meeting minutes on March 2, 2016 for K-Bar Ranch Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for December 2015, January and February 2016**

On a Motion by Mr. Metropolis, seconded by Ms. Valenti, with all in favor, the Board ratified the Operation & Maintenance expenditures for December 2015 Maintenance Expenditures totaling (\$62,386.11), January 2016 Maintenance Expenditures totaling (\$56,551.38), February 2016 Maintenance Expenditures totaling (\$38,928.36) for K-Bar Ranch Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for December 2015, January and February 2016 for Amenity Center**

On a Motion by Mr. Metropolis, seconded by Mr. Bowersox, with all in favor, the Board ratified the Operation & Maintenance expenditures for December 2015 Amenity Improvements totaling (\$39,986.84), January 2016 Amenity Improvements totaling (2,542.18), February 2016 Amenity Improvements totaling (\$45,326.46) for K-Bar Ranch Community Development District.

**SIXTH ORDER OF BUSINESS**

**Presentation of Final Supplemental Special Assessment Allocation Report**

Mrs. Cox updated the Board on the details of the bond refunding.

Mr. Roethke presented the Final Supplemental Special Assessment Allocation Report and Mr. Brizendine reviewed the details of the report with the Board. There were some minor changes to the report, including a 2% reduction in collection costs as a result in Hillsborough County's removal of these fees.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-05,  
Supplemental Assessment Resolution**

Mr. Roethke presented Resolution 2016-05, the supplemental assessment resolution, to the Board. Mr. Robin added comments regarding this Resolution.

On a Motion by Ms. Valenti, seconded by Mr. Bowersox, with all in favor, the Board adopted Resolution 2016-05, Supplemental Assessment Resolution for K-Bar Ranch Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-06,  
Bond Delegation Resolution**

Mr. Roethke presented Resolution 2016-06, the Bond Delegation Resolution. Ms. Taylor reviewed the details of this Resolution with the Board.

On a Motion by Mr. Metropolis, seconded by Ms. Valenti, with all in favor, the Board adopted Resolution 2016-06, Bond Delegation for K-Bar Ranch Community Development District.

*(Mr. Brizendine, Ms. Taylor and Mr. Cox left while the meeting was in progress at 6:37 p.m.)*

**NINTH ORDER OF BUSINESS**

**Presentation of Field Inspection Reports**

Mr. Roethke presented the field inspection report and discussed several items with the Board. Mr. Metropolis and Ms. Valenti discussed tree trimming and the copper sulfate Spanish Moss treatments. Mr. Roethke will follow-up with LMP on these items.

**TENTH ORDER OF BUSINESS**

**Consideration of Landscape Installation  
Request**

Mr. Roethke presented a request from M/I Homes to have landscaping installed on CDD property. The landscape will be maintained in perpetuity by the developer or associated CDD or HOA. Ms. Stewart discussed the details of this request.

On a Motion by Mr. Metropolis, seconded by Mr. Bowersox, with all in favor, the Board approved request of landscape installation by M/I Homes on K-Bar Ranch CDD property for K-Bar Ranch Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Tennis Opportunity**

Mr. Roethke presented information from a tennis instructor that would like to use the K-Bar Ranch CDD tennis court for lessons. The Board discussed the details of this request. The Board did not approve this request.

**TWELFTH ORDER OF BUSINESS**

**Ratification of Updated Contract for Janitorial Services**

Mr. Roethke presented an updated contract for Janitorial Services that requires Board ratification.

On a Motion by Mr. Bowersox, seconded by Ms. Valenti, with all in favor, the Board ratified the contract with United Building Maintenance for janitorial services at a cost of \$500.00 per month for K-Bar Ranch Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Proposal for Fountain Relocation**

Mr. Roethke presented a proposal for fountain relocation to the board. Mr. Metropolis would like to see additional information on this item presented at a future meeting, including gauge of wire compared to the original installation.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Proposal for Electrical Adjustments to Fountain Controls**

Mr. Roethke presented a proposal for fountain electrical control relocation to the Board. The Board did not approve this proposal.

**FIFTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

No report.

**B. District Engineer**

Ms. Stewart discussed reduced water levels and will do an inspection of all drainage structures within the District.

**C. District Manager**

Mr. Roethke stated that the next Board of Supervisors' regular meeting will be held on Wednesday, May 18, 2016 at 6:00 p.m. at the New Tampa Regional Library.

**Presentation of 2014/2015 Audit Report**

Mr. Roethke informed the Board that the 2014/2015 Audit Report will need to be filed by March 31, 2016.

On a Motion by Ms. Valenti, seconded by Mr. Bowersox, with all in favor, the Board allows the Board Chair to approval the final audit report for K-Bar Ranch Community Development District.

Mr. Roethke informed the Board that due to new legislative requirements regarding CDD websites, the current website vendor (V Global Tech) will be increasing their monthly fee from \$95.00 to \$105.00.

On a Motion by Mr. Bowersox, seconded by Mr. Metropolis, with all in favor, the Board approved a cost increase from V Global Tech for website services from \$95.00 to \$105.00 per month for K-Bar Ranch Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Metropolis asked for quotes on tennis lights and benches for tennis courts.

**SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Bowersox, seconded by Ms. Valenti, with all in favor, the Board adjourned the meeting at 7:15 p.m. for K-Bar Ranch Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman

